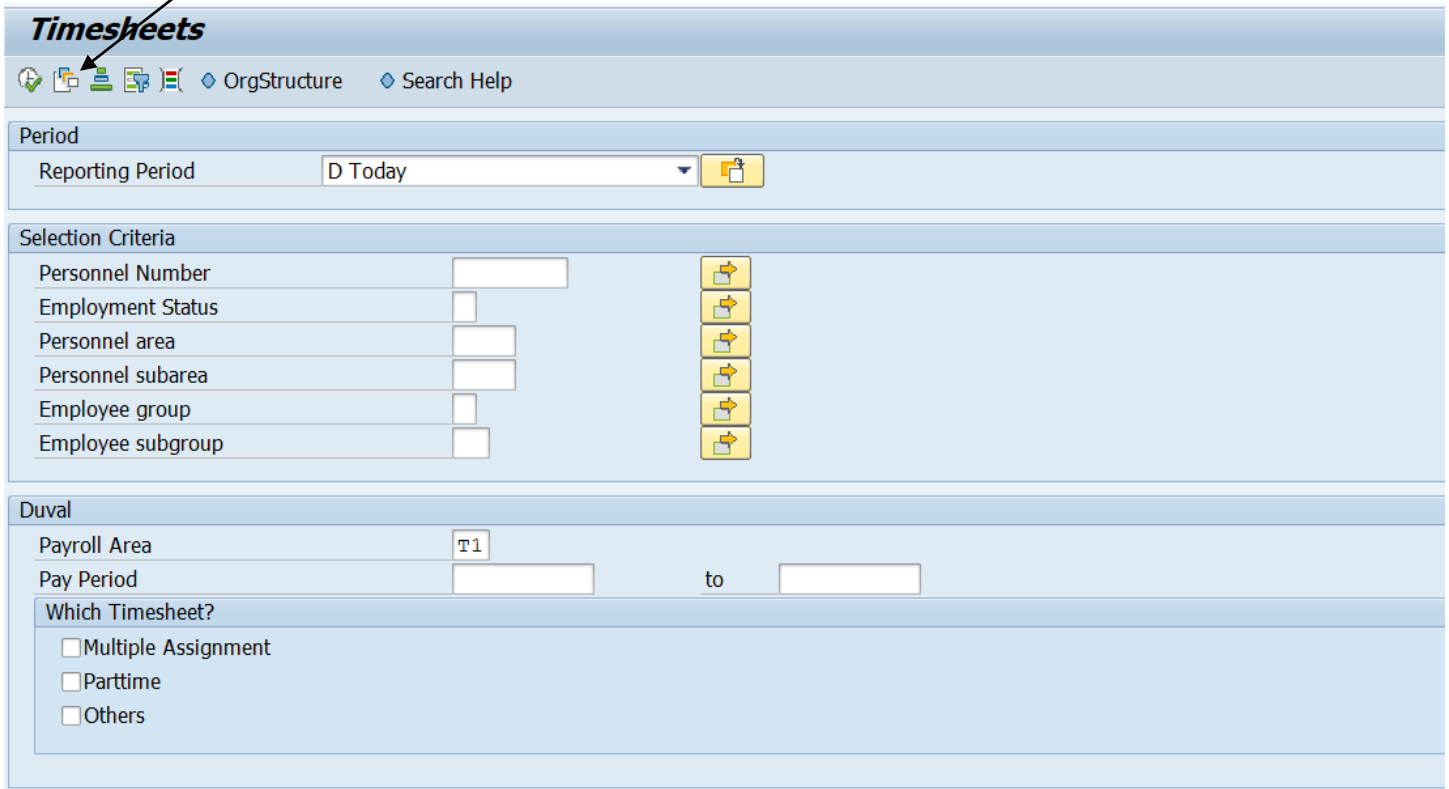


PRINTING TIMESHEETS

1. Open Y_SED_95000226 Print Timesheets

2. Click on **Get Variant**



Timesheets

OrgStructure Search Help

Period

Reporting Period D Today

Selection Criteria

Personnel Number		
Employment Status		
Personnel area		
Personnel subarea		
Employee group		
Employee subgroup		

Duval

Payroll Area T1

Pay Period to

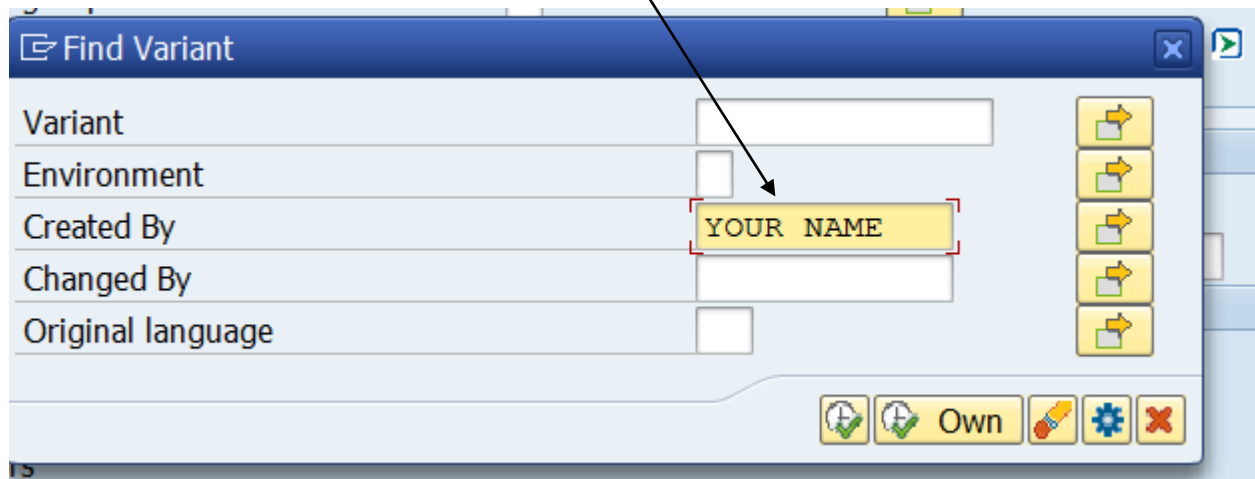
Which Timesheet?

☐ Multiple Assignment

☐ Parttime

☐ Others

3. On FIND VARIANT screen, if you see your name, take it out.



Find Variant

Variant		
Environment		
Created By	YOUR NAME	
Changed By		
Original language		

Own

Find Variant

Variant:

Environment:

Created By:

Changed By:

Original language:

Own

4. Click on **EXECUTE**

5. Choose **0 TIMESHEETS**, then click on the green check mark.

ABAP: Variant Directory of Program ZHRPY_RPT_TIMESHEET

Variant Catalog for Program ZHRPY_RPT_TIMESHEET (31)

Variant Name	Short Description	Environment	Protected	Created By	Created On	Changed By	Changed On
0 TIMESHEETS	Print Timesheets	A	<input checked="" type="checkbox"/>	AVERYK	03/07/2014	AVERYK	08/29/2019
0 TIMESHEETS 3	Print Timesheets 3202	A	<input checked="" type="checkbox"/>	KATTREHD	08/09/2022		
2710 IT	IT All	A	<input checked="" type="checkbox"/>	AVERYK	06/29/2021	AVERYK	06/29/2021
2720	IM 2720-2729	A	<input checked="" type="checkbox"/>	MCGOWENST	08/27/2012	MCGOWENST	05/03/2013
3150 TIMSHEETS	Print Timesheets	A	<input checked="" type="checkbox"/>	WATTSN	10/31/2019	WATTSN	02/21/2024
6/3 B1,2,3,6,7	Print Timesheets	A	<input checked="" type="checkbox"/>	SHAHK	05/04/2022		
6/3 T1, T2	Print Timesheets	A	<input checked="" type="checkbox"/>	SHAHK	05/04/2022	SHAHK	05/04/2022
6/3/22 B5	Print Timesheets	A	<input checked="" type="checkbox"/>	SHAHK	05/04/2022		
7002-HVAC	PRINT ALL HVAC TIME SHEETS	A	<input type="checkbox"/>	JAMESR	03/02/2011	JAMESR	08/03/2016
7202-8102CARPT	PRT ALL CARPENTRY TIME SHEETS	A	<input type="checkbox"/>	JAMESR	03/02/2011	JAMESR	07/07/2014
7303-ELECTRONI	PRT ALL ELECTRONICS TME SHEETS	A	<input type="checkbox"/>	JAMESR	03/02/2011	JAMESR	08/06/2021
7602ELECTRICAL	PRT ALL ELECTRICAL TIME SHEETS	A	<input type="checkbox"/>	JAMESR	03/02/2011	JAMESR	09/21/2016
8001 8002 8003	PRT ALL PAINT TME SHEETS	A	<input type="checkbox"/>	JAMESR	08/06/2021	JAMESR	02/21/2024
8902-PLUMBING	PRT ALL PLUMBING TIME SHEETS	A	<input type="checkbox"/>	JAMESR	03/02/2011	JAMESR	10/19/2016
B1,B2,B7 6/4	Print Timesheets	A	<input checked="" type="checkbox"/>	SHAHK	05/20/2021		
B3 6/4/21	Print Timesheets	A	<input checked="" type="checkbox"/>	SHAHK	05/20/2021	SHAHK	05/20/2021
B5 6/3/22	Print Timesheets	A	<input checked="" type="checkbox"/>	SHAHK	05/04/2022		
B5 6/4/21	Print Timesheets	A	<input checked="" type="checkbox"/>	SHAHK	05/20/2021	SHAHK	05/20/2021

6. Change the dates in **Reporting Period** and **Pay Period** to the period needed.

* Reporting period and Pay Period dates need to match

Timesheets

OrgStructure Search Help

Period

Reporting Period I Other Period 02/24/2024 - 03/08/2024

Selection Criteria

Personnel Number

Employment Status 3

Personnel area

Personnel subarea

Employee group

Employee subgroup

Organizational Key 300961

Duval

Payroll Area B1

Pay Period 02/24/2024 to 03/08/2024

Which Timesheet?

☒ Multiple Assignment

☒ Parttime

☒ Others

7. Change the **Organization Key** to your **Org Unit** (School number)

OrgStructure Search Help

Period

Reporting Period I Other Period 02/24/2024 - 03/08/2024

Selection Criteria

Personnel Number

Employment Status 3

Personnel area

Personnel subarea

Employee group

Employee subgroup

Organizational Key 300961

Duval

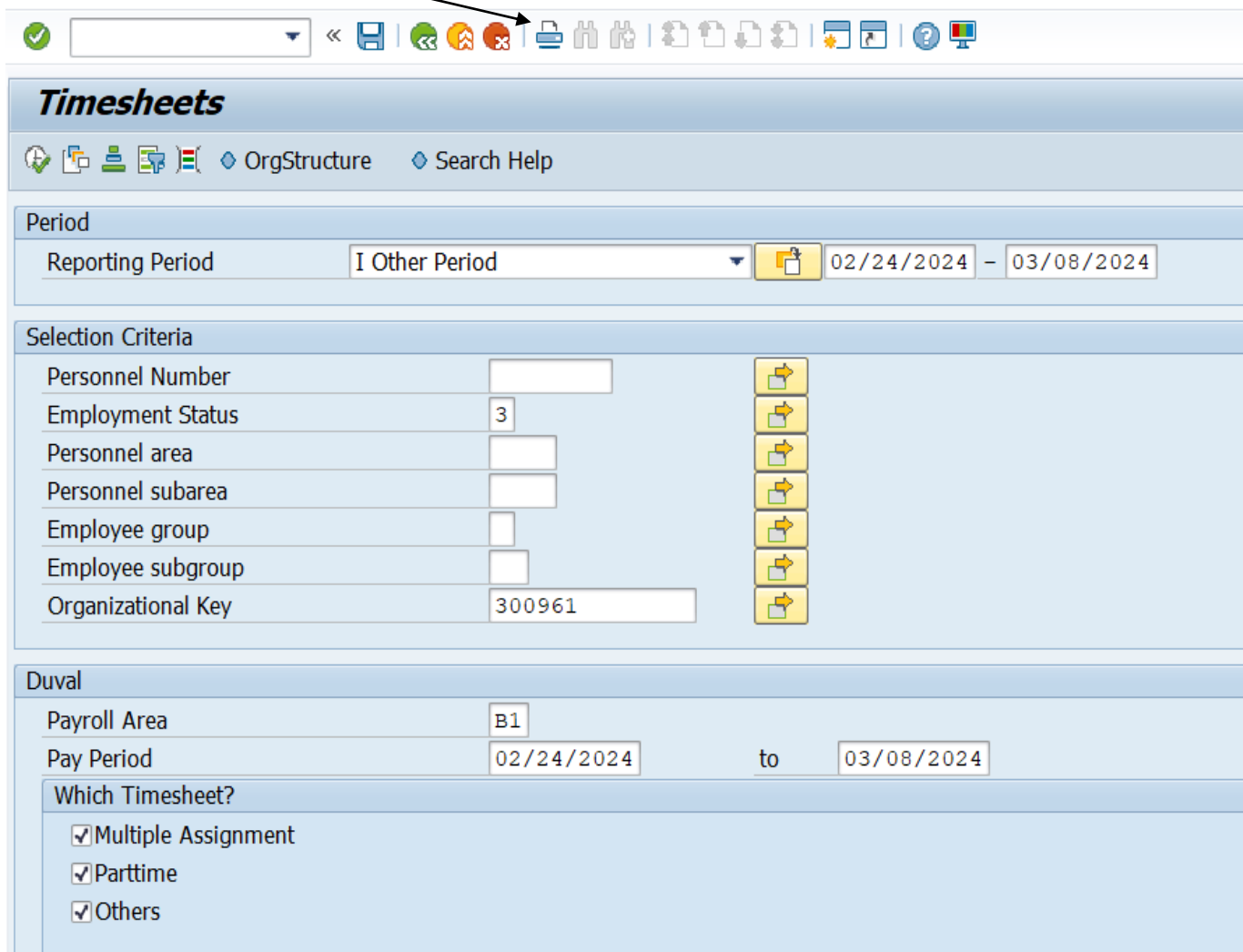
Payroll Area B1

Pay Period 02/24/2024 to 03/08/2024

Which Timesheet?

8. Click on **Execute**

9. Click on the **Printer icon**.



Timesheets

OrgStructure Search Help

Period

Reporting Period I Other Period 02/24/2024 - 03/08/2024

Selection Criteria

Personnel Number		
Employment Status	3	
Personnel area		
Personnel subarea		
Employee group		
Employee subgroup		
Organizational Key	300961	

Duval

Payroll Area B1

Pay Period 02/24/2024 to 03/08/2024

Which Timesheet?

- ☒ Multiple Assignment
- ☒ Parttime
- ☒ Others